

## School Safety Drill Reporting Form

Post Online Within 30 Days of Each Drill's Completion Date

Lt. Mark Przybylski, Emergency Management Coordinator: 989-790-5434; emgmgr@saginawcounty.com

<b>District:</b> Francis Reh Public School Academy	<b>School Year:</b> 2019-2020
<b>School:</b> Francis Reh Public School Academy	<b>School Address:</b> 2201 Owen St. Saginaw MI 48601
<b>Principal/Director:</b> Kate Scheid Weber	

### Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941  
29.19. amended this section effective July 14, 2014

*Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1 and 2 held during the remaining part of the school year with reasonable spacing between each drill.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	10.15.19	2 min 19 sec	10.21.19	Kate Scheid Weber <small>Digitally signed by Kate Scheid Weber Date: 2019.10.21 09:35:52 -04'00'</small>
<u>2</u>	10.21.19	2 min 10 sec	10.21.19	Kate Scheid Weber <small>Digitally signed by Kate Scheid Weber Date: 2019.10.21 09:37:24 -04'00'</small>
<u>3</u>				
<u>4</u>				
<u>5</u>				
6				
7				
8				

### Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941  
29.19. amended this section effective July 14, 2014

*Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>				
<u>2</u>				

### Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941  
29.19. amended this section effective July 14, 2014

*Section 19(5),(6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.*

*At least 1 of the security safety drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	9.24.19	2 min 34 sec	10.21.19	Kate Scheid Weber <small>Digitally signed by Kate Scheid Weber Date: 2019.10.21 09:37:59 -04'00'</small>
<u>2</u>				
<u>3</u>				

**IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES LT. MARK PRZYBYLSKI USING THE CONTACT INFORMATION ABOVE.**

SAGINAW FIRE DEPARTMENT  
FIRE DRILL FORM

NAME OF FACILITY Francis Reh

ADDRESS 2201 Owen

DATE 10-15-19 TIME (start) 10:31  a.m.  p.m. TIME (clear) 10:34

TOTAL TIME OF EVACUATION OF BUILDING 2:19 MINUTES.

LOCATION OF PULL STATION ACTIVATED Office Area

- DID FIRE ALARM OPERATE PROPERLY? YES  NO
- WAS EVACUATION ORDERLY? YES  NO
- WERE ALL CORRIDOR DOORS CLOSED? YES  NO
- DID ALL OCCUPANTS EXIT BUILDING? YES  NO
- WERE RESTROOMS AND REMOTE AREAS CHECKED? YES  NO
- WERE EXITWAYS UNOBSTRUCTED AND DOORS UNLOCKED? YES  NO
- DID OCCUPANTS PROCEED TO PREDETERMINED POINT OUTSIDE BUILDING? YES  NO
- DID ANYONE RE-ENTER BUILDING PRIOR TO ALL CLEAR? YES  NO
- WAS ROLL CALL TAKEN AFTER EXITING BUILDING? YES  NO

COMMENTS (please explain no answers) \_\_\_\_\_

2 Fire doors (2nd & third floor)  
1 Class door left open

OVERALL RATING EXCELLENT  GOOD  FAIR  POOR

The objective of fire drills is to insure the safety of building occupants wherever fire may occur. Drills establish a routine to follow during emergencies, for evaluating the effectiveness of personnel before an emergency occurs, and they highlight any shortcomings in performance or emergency plans. Michigan Fire Prevention Code 29.19 authorizes a fire official in uniform to conduct fire drills, as the Fire Chief considers advisable, without prior notification.

[Signature]  
FIRE OFFICIAL

[Signature]  
BUILDING OFFICIAL

White - file  
Yellow - field  
Pink - occupant