

School Safety Drill Reporting Form

Post Online Within 30 Days of Each Drill's Completion Date

Lt. Mark Przybylski, Emergency Management Coordinator: 989-790-5434; emgmr@saginawcounty.com

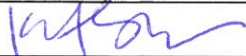
District: Francis Reh PSA	School Year: 2017-2018
School: Francis Reh PSA	School Address: 2201 Owen St. Saginaw MI 48601

Principal/Director: Kate Scheid Weber

Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1 and 2 held during the remaining part of the school year with reasonable spacing between each drill.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	9.11.2017	2 min 35 sec	10.11.2017	Kate Scheid Weber <small>Digitally signed by Kate Scheid Weber Date: 2017.10.10 16:28:36 -04'00'</small>
<u>2</u>	10.12.2017	2 min 30 sec	11.10.2017	
<u>3</u>				
<u>4</u>				
<u>5</u>				
6				
7				
8				

Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>				
<u>2</u>				

Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(5),(6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.

At least 1 of the security safety drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>				
<u>2</u>				
<u>3</u>				

IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES LT. MARK PRZYBYLSKI USING THE CONTACT INFORMATION ABOVE.

SAGINAW FIRE DEPARTMENT
FIRE DRILL FORM

NAME OF FACILITY Francis Neh Academy

ADDRESS 2201 Owen

DATE 10/12/2017 TIME (start) 10:42 a.m./p.m. TIME (clear) 10:44

TOTAL TIME OF EVACUATION OF BUILDING 2:30 MINUTES

LOCATION OF FULL STATION ACTIVATED Front/Main Entrance

- | | | |
|--|---|--|
| DID FIRE ALARM OPERATE PROPERLY? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| WAS EVACUATION ORDERLY? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| WERE ALL CORRIDOR DOORS CLOSED? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| DID ALL OCCUPANTS EXIT BUILDING? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| WERE RESTROOMS AND REMOTE AREAS CHECKED? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| WERE EXITWAYS UNOBSTRUCTED AND DOORS UNLOCKED? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| DID OCCUPANTS PROCEED TO PREDETERMINED POINT OUTSIDE BUILDING? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| DID ANYONE RE-ENTER BUILDING PRIOR TO ALL CLEAR? | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |
| WAS ROLL CALL TAKEN AFTER EXITING BUILDING? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |

COMMENTS (please explain no answers) Evacuation from 3rd floor was bottlenecked at the stairway.

OVERALL RATING EXCELLENT GOOD FAIR POOR

The objective of fire drills is to insure the safety of building occupants wherever fire may occur. Drills establish a routine to follow during emergencies, for evaluating the effectiveness of personnel before an emergency occurs, and they highlight any shortcomings in performance or emergency plans. Michigan Fire Prevention Code 29.19 authorizes a fire official in uniform to conduct fire drills, as the Fire Chief considers advisable, without prior notification.

[Signature]
FIRE OFFICIAL

[Signature]
BUILDING OFFICIAL

White - file
Yellow - field
Pink - occupant